

NATIONAL ASSOCIATION  
OF  
POSTAL SUPERVISORS



CONSTITUTION  
AND  
BYLAWS

BRANCH 82  
ATLANTA, GA

# CONSTITUTION

## ARTICLE I OBJECT

This Association shall be known as "Branch 82, National Association of Postal Supervisors."

## ARTICLE II OBJECT

The object of this Association shall be to cooperate with the Postal Service to improve the service and the welfare of its employees; to raise the standard of efficiency; to establish uniform and equitable compensation, modern economical business methods, and to widen the fields of opportunities for worthy employees who make the business of the Postal Service their life work.

## ARTICLE III MEMBERSHIP

Sec. 1. All classified employees in the Atlanta Performance Cluster who exercise supervisory duties and all classified employees in EAS 11 or above in the Atlanta Performance Cluster who exercises administrative, professional or technical duties are eligible for membership. NAPS shall have three classes of members. These classes of member shall be (1) active (2) associate (3) honorary.

Sec. 2a. Active members- Included are all supervisory and managerial personnel who are not subject to collective bargaining agreement under Chapter 12 of Title 39, US Code, and who are employed in processing and distribution centers and facilities, including but not limited to district offices; post offices; bulk mail centers, and other installation personnel.

Sec. 2b. NAPS is not the representative of personnel employed as PCES installation heads and postal inspectors, or other like positions in the USPS Headquarters of field facility.

Sec. 3a. Associate Members-Former active members of this Association who were in good standing at the time of retirement may be associate members.

Sec. 3b. Associate members may attend meetings and conventions. They may be appointed by appropriate authority to serve on committees in and advisory or consultative capacity. They shall

be recognized to speak on any and all matters being considered at any NAPS local or national meeting, committee or convention.

Sec. 3c. Associate members shall be eligible to hold office at the local level.

Sec. 3d. Associate members may vote on all matters at the local level. At national conventions associate member delegates may vote on all matters.

Sec. 4a Honorary Members- Members of this Association who are in good standing at the time of retirement or promotion shall be entitled to honorary membership.

Sec. 4b. -Non-Active Honorary members shall not be required to pay dues, and except for attending meetings, shall not be eligible for any benefits described in section 3.

Sec 4c.- Active Honorary members shall be required to pay dues, attend meetings and shall be eligible for benefits described in section 3c.

## **ARTICLE IV MEETINGS**

Sec. 1a. Regular meetings shall be held in January, February, April, May, September and October. The day, time and place of the meetings will be fixed by a majority vote of members present at stated meeting. In case no vote is taken, the President shall be empowered to fix the day, time, and place of the meetings.

Sec.1b. During the month of May, due to the Memorial Day Holiday the regular monthly meeting will be held on the 2<sup>nd</sup> or 3<sup>rd</sup> Saturday of the Month.

Sec. 1c- All Members who have attended the state conventions shall be eligible for an additional meeting credit if the meeting criteria are met. The member is required to be registered delegate and attend all general sessions from the opening ceremony to closing ceremony.

## **ARTICLE V OFFICERS**

There shall be a President, Vice President, Secretary and Treasurer. Officers shall hold office for a two (2) year term or until successors are duly elected or appointed.

## **ARTICLE VI ELECTIONS**

Sec. 1a. The nominating committee shall be composed of the active past presidents of Branch 82, if there are as many as three. If there are not as many as three active past presidents, the presidents shall be the power to appoint other members to serve on the committee, the quorum to be three.

Sec. 1b. The nominating committee shall offer a slate of officers for ensuing year at the September meeting. At this time, nominations may be made from the floor. Nominees for any office shall have attended 50% of the 8 meetings preceding their nominations and the branch Secretary shall attest to their attendance record and the Treasurer shall attest to their membership.

Sec. 2. Officers shall be members in good standing and be elected by a majority of members voting by referendum. The results of the referendum will be announced at the October meeting each year.

Sec. 3. Officers for the ensuing year shall be installed as the last order of business before adjournment at the October meeting.

Sec. 4. Any vacancy in the office of President shall be filled by the Vice-President who shall immediately ascend to the office of President, thus vacating the office of Vice-President.

Sec. 5. Vacancies occurring in any elective office other than President at least six months prior to expiration of the term shall be filled by special election for the unexpired term. The nominating committee shall offer the name of a nominee at a regular or called meeting, at which time nominations may be made from the floor. Elections shall be by a majority of members voting.

By referendum. The results of the referendum will be announced at the next regular meeting.

Vacancies occurring less than six months prior to expiration of the term may be filled by acting appointments, made by the President, with the approval of the Executive Committee, for the unexpired term.

## **ARTICLE VII EXECUTIVE COMMITTEE**

The Executive Committee shall consist of: the President, Vice-President, Secretary, and Treasurer and immediate past President plus two members appointed by the President. The Vice-President shall be chairman of the Executive Committee. The Committee shall direct the activities of the Association and serve in an advisory capacity. This committee shall have power to act for the Association in any matters referred to it at a regular meeting.

## ARTICLE VIII DUTIES OF ELECTED OFFICERS

Sec. 1. **PRESIDENT:** The President shall preside at all meetings of this Association; he shall call special meetings; shall appoint committees; shall fill all vacancies which may occur, subject to the approval of the Executive Committee; shall decide all questions of order; such other duties as pertain to his office.

Sec. 2. **VICE-PRESIDENT/LEGISLATIVE CHAIRPERSON:** The Vice-President/Legislative Chairperson shall serve in the absence of the President and shall be Chairman of the Executive, serve as Legislative Chairperson, will chair the Grievance Committee as one of the duties of office and perform other duties as may be assigned by the President.

Sec. 3. **SECRETARY:** The Secretary shall keep an accurate record of the meetings of the Association, including the Executive Committee; shall have charge all correspondence, and shall be statisticians of the Association.

Sec. 4. **TREASURER:** The Treasurer shall be custodian of all the funds of the Association. The Treasurer shall give bond for the faithful discharge of his duties as may be required by the Executive Committee.

Sec. 5. All elected or appointed officers are required to handle grievance cases as assigned fairly and equitably by the Branch Vice President or his designee.

Sec. 6. All elected or appointed officers are required to handle grievance cases as assigned fairly and equitably by the Branch Vice President or his designee.

Sec. 7. Any member delinquent for a sixty (60) day period from official notification by the Executive Board, membership privileges such as i.e. (conventions credited meeting and funds) shall be suspended until delinquency is abated.

## **ARTICLE IX DUES, ASSESSMENT AND BUDGET**

Sec. 1a. Dues shall be payable to the Treasurer at the rate of \$40.00 per month in advance or payable through the dues check off system, effective January 1, 2017.

Sec 1b – Associate member dues shall be payable to the treasure at the rate of \$130.00 payable in full in January of each year.

Sec 2. This Association shall remit to the National Secretary the per capita tax as set forth in the National Constitution for those members not on the dues check off system. Such remittance shall include the payments for the "Postal Supervisors" and the National Convention Fund. Such dues to be payable in advance in January 1 and July 1 of each year.

Sec. 2a. Increases in dues per member from the State Branch and/or The National Branch to the Local Branch will be assessed to each member by no more than \$1.00 per month in a calendar year to cover the increase, effective January 1, 2004.

Sec 3. Members in arrears for dues and assessments as much as six months shall stand suspended from membership until such arrearage is paid at the rate of assessment, plus one month's dues in advance.

Sec. 4. The Budget and Finance Committee will submit a Budget during the month of September for approval by referendum for the following calendar year.

Sec. 5. The Branch 82 Auxiliary will be reimbursed \$4.00 per NAPS member Annually. This payment will be provided on a Semi-annual Basis in the months of January and July.

Sec.6. Any member entrusted with properties purchased by branch 82 i.e. (Computers, Tape Recorders,) etc..., or Funds due to Branch 82 i.e. (registration, tickets) etc..., will be responsible for the return of said properties or the equivalent cost set thereof when requested.

Sec. 7. Any member delinquent for a sixty (60) day period from official notification by the Executive Board, membership privileges such as i.e. (conventions credited meetings and funds) shall be suspended until delinquency is abated. If this involves officers, the position shall be vacated and articles VI, sections 4 and 5 shall be applied.

## **ARTICLE X DELEGATES TO STATE**

## NATIONAL CONVENTIONS AND LEGISLATIVE TRAINING SEMINARS

Sec. 1. Delegates shall be elected officers of Branch 82, and other delegates as allowable by majority vote of the membership.

Sec. 2a. Only members who have attended four (4) of the six meetings shall be eligible for election as delegates to State Conventions.

Sec. 2b. Only members who have attended nine (9) of the last twelve (12) meetings starting the meeting after each National Convention, shall eligible for election as delegates to National Conventions. Qualifications and eligibility to be certified by the Secretary, from written attendance documents only. No other criteria for certification will be considered.

\* Sec. 3a. Registration Fees will be paid by the Branch for all authorized delegates to State, National Conventions. The Branch will also pay registration fees for all members traveling at their own expense to the legislative Training Seminar. *lodging + travel*

Sec. 3b. The four elected officers' shall be compensated for travel, registration fees, housing and per diem to State and National Conventions.

Sec. 4a. Delegates to the Legislative Training Seminar shall be the President and the Vice-President/Legislative Chairperson and other elected delegates.

Sec. 4b. Additional candidates for delegates to the Legislative Training Seminar must have attended no less than five (5) of the six (6) meeting after the previous Legislative Seminar prior to October.

Sec 4c: Members to be eligible as delegates to the Legislative Training Seminar (LTS) must have attended no less than four (4) of the last six meetings after the previous Legislative Seminar prior to October.

Sec. 5. All delegates to State, National Conventions and Legislative Training Seminar (LTS) are required to attend and participate in all general sessions, from the opening ceremony to the closing sessions. Failure to do so will require reimbursement of all monies collected, on a pro-rated basis, to be determined by the Executive Board.

## **ARTICLE XI**

Amendments to this constitution shall require two-thirds (2/3) majority vote of members presents: further provided that due notice is given in writing at the previous meeting held in September and the current newsletter will contain the proposed changes to be voted on at the next meeting to be held during the October meeting. Amendments to this Constitution will be made only once, during the month of October of each calendar year. Any changes to the Constitution will be reprinted and provided to the membership during the month of January following a National Convention.

## **BYLAWS**

### **ARTICLE I**

In any meeting of this Organization, at least ten members must be present to constitute a quorum before any business can be transacted.

### **ARTICLE II**

#### **ORDER OF BUSIENSS**

The following order of business must be observed: unless varies by vote: Roll call of officers, reading of minutes, Treasurers report, Reports of committees, Unfinished business, good of the service.

### **ARTICLE III**

#### **PARLIAMENTARY PROCEDURE**

Sec.1. Robert's Rule of Order shall govern the proceedings in the meetings of this Association except when otherwise provided for in the Constitution and Bylaws.

Sec.2. The President shall appoint a Parliamentarian and a Sergeant at Arms at the January Meeting to Serve for period of one year.



## **ARTICLE IV COMMITTEES**

The following Committees shall be appointed by the President: Publicity and Public Relations, Membership, Finance and Budget, Resolutions, Sick and Visiting, Legislative, Constitution and Bylaws, Entertainment, Auditing.

Members of the Executive Committee covered in Article VII

## **ARTICLE V SENDING OF FLOWERS**

Sec.1. The Chairman of the sick Committee is authorized to send flowers, not exceed (what is reasonable and customary) upon death of any member as an expression of our respect. Also, flowers may be sent (not to exceed that is reasonable customary) upon death to member's (in good standing) immediate family is defined as wife/husband, children, mother father, sister or brother.

Sec. 2. The Chairman of the Sick Committee is authorized to send flowers, gifts, fruit basket not to exceed whatever is reasonable and customary, to members confined in a hospital.

## **ARTICLE VI**

Amendment to the By-laws shall require a two-thirds (2/3) majority vote of members present; further provided that due notice is given in writing at the previous meeting held in September and the current newsletter will contain the proposed changes to be voted on at the next meeting to be held during the October meeting. Amendments to the By-laws will be made only once, during the month of October of each calendar year. Any changes to the By-laws will be reprinted and provided to the membership during the month of January following a National Convention.

Revised January 2017  
Constitution and Bylaws Committee  
Jacquese Thompson- Chair  
Elvina Cox- Co-Chair

This Revised  
Constitution and Bylaws includes changes voted upon between  
January 2017